

Workers' Compensation Board Retired Employees' Association

MINUTES

Directors' Meeting
Thursday, March 16, 2023

Present

Doug MacDonald, Peter Goyert, Gary Richardson, John Chinack, Sue Dean, Ken Rushton

Absent

Debra Leisz

Agenda

The agenda was distributed prior to the meeting. Meeting called to order at 11:10 am.

Minutes

The March 2, 2023 minutes were accepted.

Doug advised that Margaret Perry will no longer be attending meetings. She had been attending to facilitate the implementation of the new executive membership. Her help and advice has been invaluable and much appreciated.

He also advised that Evana Shin confirmed our use of WSBC facilities for copying, mailings and preparation of the retirement pamphlet. There is someone available once a month for these services. She also followed up with him regarding the availability of someone to present to future retirees as part of the retirement seminar that HR presents.

Bylaws

Gary brought up the issue of signing authority of directors. He suggested the requirement for two signatures. The executive agreed and the draft bylaws will be amended to reflect the requirement of two signatures. The proposed revisions will be presented to the membership at the AGM.

2023 AGM Lunch

Peter will contact Corporate Classics to confirm the minimum number required for a catered lunch and final order date required.

It was agreed that hard copy letters will be prepared to send to 38 members who don't have email access. This will include a notice of the AGM, agenda and draft bylaws. Peter offered to do this and Sue will send him a list of the names and addresses needed.

Welcome Letter

John provided a draft welcome letter and the content was discussed. It was agreed that the content of the welcome letter will also be used on the website. Doug asked that a "save the date" email be sent out soon with a follow up with RSVP of those attending the AGM/lunch.

Website Update

The committee had a discussion re setting up a payment system through the WildApricot website. This would cover any monies required for function costs (lunches), initiation and membership dues. Ken agreed to apply for this function on the committee's behalf which he did during the meeting.

Meeting adjourned at 2:30 pm.

Next meeting on March 30, 2023 at 11:00 am.