

Workers' Compensation Board Retired Employees' Association

**MINUTES**

Directors' Meeting  
Thursday, February 16, 2023

Present

Doug MacDonald, Gary Richardson, John Chinack (by phone), Debra Leisz, Sue Dean, Ken Rushton

Absent

Peter Goyert

Guests

Margaret Perry, Donna Lovo

**Agenda**

The agenda was distributed prior to the meeting. Meeting called to order at 11:30 am.

**Minutes**

The February 2, 2023 minutes will be sent to directors for review.

**Virtual Meeting with Evana Shin, Manager, Benefits**

Doug and Peter met virtually with Evana Shin on February 6, 2023 to follow up regarding previous requests and questions. She confirmed the availability of April 26, 2023 for the AGM at WorkSafeBC Richmond location. The time booked is 11:00 to 3:00. She advised that outside catering would be allowed, but they wouldn't be permitted in for setup and we would need to do that ourselves. The in house service provider, Corporate Classics, on the other hand, could both cater and set up. Peter will investigate options re food choices and pricing.

Membership needs to be advised of the meeting date, time and location 14 days prior.

Items currently provided to new retirees were reviewed which included the Welcome Letter, a membership application form, WorkSafeBC pamphlet and a Johnson Insurance pamphlet.

After discussion it was agreed to remove the Johnson Insurance pamphlet. Doug presented a re-drafted version of the welcome letter. He will make more changes and bring to the next meeting.

Also, after discussion, it was agreed to change the membership fee to a \$10 initiation fee and a subsequent annual fee which would be effective the next year.

It was agreed that the WorkSafeBC pamphlet needs to be updated. This is a publication of the Films & Poster department so could take some time to be revised. It was decided to remove this from the retiree's package until a revised version is available.

Doug advised that the retirement workshop presented to staff is now done virtually. Evana asked if any of the WCBREA executive would be interested in giving a presentation. Ken offered and Doug will see if Peter would be interested.

Evana also advised that October 17, 2023 has been reserved for the fall meeting at the Richmond location.

### **Treasurer's Report**

John reviewed the financial status of the WCBREA. Revenue is based on membership dues and he noted that there has been a decrease in the financials, possibly due to lower membership enrollment and the effects of COVID.

Currently, 43% of enrolled members are up to date with their dues. He recommended an increase in dues to \$15/year. There was consensus, so the increase will be effective June 1, 2023. John also noted that there might be a fee for those using e-transfer to pay their dues to the credit union. It would depend on the financial institution being used.

Debra advised that some members have asked to pay dues in advance for multiple years. It was discussed and agreed that advance payment would be accepted but for no more than two years at a time.

### **Bylaws**

Margaret provided some background information re the Societies Act and our responsibilities regarding the constitution and bylaws. The current bylaws were reviewed and new wording proposed. They will be presented at the next meeting for preparation to be presented at the AGM.

### **2023 Christmas Lunch**

John confirmed that the 2023 Christmas lunch has been booked at the Marine Drive Golf Club on December 6.

### **Website Update**

Ken provided an overview of the draft website setup. He advised that the set up with the WildApricot is progressing and asked that the directors register on the test site to see if they have any issues or questions.

Doug noted that he would like to have the Director's Meeting minutes posted on the website to be available to registered members. The directors agreed as long as the content is anonymized.

Meeting adjourned at 1:45 pm.

Next meeting on March 2, 2023 at 11:00 am.