

Workers' Compensation Board Retired Employees' Association

**MINUTES**

Directors' Meeting  
Thursday, August 17, 2023

Present

Doug MacDonald, Ken Rushton, Gary Richardson, John Chinack, Debra Leisz, Sue Dean, Irene Nerada, Peter Goyert

**Minutes**

The July 27, 2023 minutes were approved with revisions and August 3, 2023 minutes were deferred to the next meeting.

**Treasurer's Report**

John advised that the current balance is \$2,712. Since the web mailout to members there have been some dues payments made.

Also, as a result of the mailout there has been some correspondence which needs to be dealt with. Garry, Sue and Debra will contact the members requesting information and/or clarification.

Cash, e-transfer and cheque payments need to be manually entered into the system. John has been checking and updating membership status on the system, as well as on the original index cards, as dues are received.

An issue has come up re the \$10 initiation fee so it was agreed amend it to \$15 for ease of entry.

Debra and John will review any payments done by e-transfer to determine who they came from.

**Website Mailout**

The mailout was sent to 218 members who had never signed into the website. Ken advised that there was a 97% delivery rate.

**Fall General Meeting and Christmas Lunch**

The fall general meeting has been booked for October 17, 2023. It was agreed to use the same format for the lunch and an email will be prepared and sent to the members September 17. Peter will contact Human Resources and the catering manager at WorkSafeBC Richmond office to confirm details.

December 6, 2023 has been booked for the Christmas lunch. Peter will contact the Marine Drive Golf Club to confirm our reservation and costs for the Christmas Lunch.

**Document Guardian**

Doug advised that according to the Societies Act our association is required to appoint a Document Guardian to maintain records. Sue will review the Societies Act website to determine details and advise at the next meeting.

### **Membership Correspondence**

Doug presented a letter received from a former employee asking about medication coverage for retirees. Our association has no control over prescription or medication coverage so Doug will respond to this letter.

Meeting adjourned at 12:20 pm.

Next meeting on August 31, 2023 at 10:00 am.